

10 Rules for Making a First Impression

The five key issues to a successful Skype interview:

1. Maintain eye contact with the camera.
2. Dress professionally, at least from head to waist.
3. Prepare your surroundings so there are no distractions.
4. Do a practice run-through, to ensure that audio and video are working properly.
5. Close other programs on your computer.

Body language is an important part of the interview process. What are the five key things to remember?

1. Walk with confidence.
2. Don't slump in your chair.
3. Imagine a triangle on the face of the interviewer and keep your eyes within that space.
4. Keep your feet, knees, legs, and shoulders pointed toward the interviewer.
5. Wear a pleasant smile and offer a firm handshake.